



# SARDAR VALLABH BHAI PATEL COLLEGE, MANDLESHWAR

(Approved by Higher Education Department of M.P. and Affiliation to DAVV Indore)

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Ref. No. 4756/G/GRC/1-675

Date- 14/11/2025

## ORDER

### **Subject- Constitution of Grievance Redressal Committee for academic session 2025-26.**

The Grievance Redressal Committee has been formed in the College as per the UGC guidelines and AICTE Regulation, 2019 vide F.No.1- 101/PGRC/AICTE/Regulation/2019 dated 07.11.2019 to redress the grievances of the students.

The Principal of Sardar Vallabh Bhai Patel College has approved the composition of the Grievance Redressal Committee with the following members for the academic session 2025-26:

Sl. No.	Name	Position	Category	Mobile number	E-Mail ID
1	DR. DHEERAJ KUMAR NEGI	CHAIR PERSON (PRINCIPAL)	Principal	9424534131	drdheerajnegi@gmail.com
2	SHASHANK SHUKLA	MEMBER	TEACHING FACULTY	9131108889	shuklasir2018@gmail.co
3	POOJA SOLANKI	MEMBER	TEACHING FACULTY	9340086126	chinu.nisha@gmail.com
4	PRITESH PATIDAR	MEMBER	TEACHING FACULTY	8989938484	p.patidar0707@gmail.com
5	RAJENDRA PATIDAR	MEMBER	TEACHING FACULTY	9617259541	rajendra7618@gmail.com
6	KAMINI PATIDAR	MEMBER	TEACHING FACULTY	7354816111	patidarkamini24@gmail.com

### **Mechanism:**

1. The students, faculty and staff shall raise their concerns/complaints to the respective Head of the Department/Section in charges.
2. Head of the Departments/Section in charges will try to provide solutions at their levels in week time on receipt of the written complaint. In case the matter is not in their purview then those cases were forwarded to institute level Grievance Redressal Committee.
3. On receipt of written grievances from the student, faculty and staff, the Grievance Redressal Cell reviews the cases and acts accordingly as per the policy.
4. The cell submits report to the higher authorities regarding the cases attended within 15 days and communicated to the aggrieved student/faculty/staff.

### **Functions of the Grievance Redressal Committee**

- To accept written grievances from students and staff related to the system.
- To create and implement a mechanism to handle the reported grievances.
- To forward the findings to the Management if necessary for further action.
- To listen, record and scrutinize the grievances submitted to them by the Staff and Students and take necessary steps immediately.

**PRINCIPAL**  
Sardar Vallabh Bhai Patel College  
Mandleshwar (M.P.)

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- To attend to the grievances based on the authenticity and gravity of the criticisms made.
- To represent the grievances to the concerned section which may include maintenance, transport, academic, amenities etc.
- To convene periodical meetings to discuss whether the grievances have been settled.
- To make a follow-up of these matters at regular intervals till their final disposal.
- To maintain strict confidentiality, if necessary.

*D. Neel*

PRINCIPAL

Sardar Vallabh Bhai Patel College  
Mandleshwar (M.P.)